

## **Village of Cambridge Board Meeting**

**September 4, 2013  
Agenda**

**Board Packet:** Would anyone like a copy of the Board packet?

### **Community Events:**

- Shepard Gordan - Eagle Scout project to plant a flower and shrub garden on the Main Street side of the Library or around the Gazebo - update

### **Report on Past Events and Other Community Activities:**

- Paving of Route 22 and Main Street
  - Thank you to the Department of Transportation, the DPW, and the Community for their patience in completing this project

**Public Comment** – the public is welcome to comment on any issue they may have and/or any agenda item.

### **Change in the Zoning Law** – proposed changes attached

- Discussion of notification of the Town of Cambridge and the Town of White Creek
- Public Hearing to start at 7:15 pm
- Review of the proposed changes
- Public Comment
- Discussion – should there be any changes to the proposed zoning law as a result of the public hearing? If no...
- Discussion of the SEQRA
  - Completion of an Environmental Assessment Form to determine the environmental significance or non-significance of the amendment
- Referral to the County of the complete packet; the County has 30 days to respond
- No final decision on the amendment can be made until the Village gets a response from the County or the County's 30 day review period has expired

**Review of the Financial Abstract** – the abstract of vouchers are for the current month and are vouchers that have not been paid.

- Need to approve financial abstracts from June, July and September
- Motion to approve September abstract of vouchers
- Motion to approve June and July, if available

### **Mayor's Office Schedule for August**

- September 9<sup>th</sup> – 8:00 to 11:30 am
- September 16<sup>th</sup> – 8:00 to 11:30 am
- September 20<sup>th</sup> – 12:30 to 4:00 pm

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- The public is welcome to stop in during those office hours to speak to me and can feel free to call me at the office 677-2622 or on my cell 369-9347.

#### **Focus on Finances:**

- NYS Department of Taxation and Finance
  - The Village was assessed another payroll report penalty in the amount of \$4,700 for the end of the calendar year 2012 report
    - The Treasurer is following up on the report and submitting corrections as needed
- Total payroll penalties and interest to date is \$26,653.69
  - Corrective action taken
    - Hiring of a new Treasurer to prepare payroll
    - Initiating internal controls to more closely monitor payroll and Village finances in general
    - Review by the Treasurer, Mayor and Board of all payroll submissions for 2012 has begun and corrections will be made where needed
  - The Board continues the process of discovery and will be discussing the situation further; the overall impact on the budget is not know at this time
- Financial Plan
  - Treasurer
    - Need to transfer funds to pay the Treasurer – total amount need for the period August 7<sup>th</sup> through December 31<sup>st</sup> is \$9,189.83
    - Funds will come from the payroll, Deputy Clerk, Registrar and professional fees line items
    - \$2,083.33 from payroll, \$2,678 from Deputy Clerk, \$1,047.67 from Registrar, \$3,380.83 from professional fees
    - Motion to transfer funds to the Treasurer line items
  - Schedule for payday
    - Thursday pay day – how is that working?
  - Policy and Procedures
    - Internal controls - policy and procedure manual updated to reflect Board motion to implement
    - Proposal to change payday to Thursday, current employee manual states Friday
      - Discussion
      - Motion to officially change the payday to Thursday
    - Board Pay Dates – policy and procedure manual updated to reflect official designation of Board pay dates
      - March, April, May – paid in May
      - June, July, August – paid in August
      - September, October, November – paid in November
      - December, January, February – paid in February
- Auditing of Vouchers – Review auditors – Trustee Lucey and Trustee Kelly
  - Auditors are encouraged to ask questions about the vouchers they are signing
  - Clerk and Treasurer will provide information requested

- Internal Controls for Village Credit Cards
  - Status
- Treasurer's Report - Les Losaw
  - Board Reports - routine financial reports that the Board needs to perform their financial responsibilities are needed on a monthly basis. These reports should come from the Village's accounting software, Enhanced Business System.
    - Operating Statement which should include year-to-date expenditures compared to the budget;
    - Balance Sheet which should indicate the Village's cash level, with due to accounts, due from accounts and fund balance;
    - Payroll report which should include a trial balance for each payroll.
    - Treasurer's report which should give the Board the fund balance amount
    - Status
  - Letter from the IRS –reduction in payroll withholding,
    - Bethany prepared a report of the last 12 months on the amounts sent to the IRS each quarter/each pay period.
    - Status

#### **Approval of Minutes:**

- July 17, 2013 – corrections, approval
- August 7, 2013 – corrections, approval

#### **2012-2013 Fiscal Year Budget – ON HOLD until report can be produced from the Village accounting system (Enhanced Business Systems)**

- At the end of each fiscal year the Board needs to review the year-to-date expenditures and make budget adjustments where necessary. By law the Village cannot spend over the line item amounts published in the annual budget. Any unused funds will be allocated to the unappropriated fund balance, a capital reserve, or account designated by the Board.
- Board review of year-to-date expenditures to make budget adjustments, as necessary, to be schedule as soon as a report is ready to be reviewed.

#### **Amendment Request to the Municipal Agreement – Police Agreement with Greenwich**

- At the August meeting the Board approved a motion to retain John Patterson for the purpose of amending the police shared services agreement
- Mr. Patterson slightly modified the suggested change offered by the insurance company
  - Board review and approve

#### **Risk Control Recommendations (attached)**

- In June HCC (our insurance carrier) conducted a risk control visit and made a number of recommendations. "A" priorities need to be completed within 120 days from June 13, 2013; "B" priorities need to be completed when time, funds and personnel become available.
  - General (Val Reagan – follow-up)

- “A” priority – review driving records of all new hires and review all employees driver’s records annually
- “B” priority – consider performing criminal background checks on new hires
- Discussion - amend the personnel manual now to add these two items with the appropriate forms developed; who should pay the fee; would this include all of the summer program employees and other part time staff?
- DPW (Alan Dupuis – follow-up)
  - “B” priority – post warning signage around areas of the DPW building informing the public of areas that are off limits – complete?
  - “B” priority – provide a NFPA approved flammable storage cabinet for the storage of flammable materials when not in use – status
  - “B” priority – install an emergency shut off switch in the general area of fuel pumps – status
- Police (Sara Kelly and Scott Lucey- follow-up)
  - “A” priority – develop and implement an Off Duty employment policy - status
  - “B” priority – provide personnel with emergency vehicle operator training – Clerk to write a follow-up that this is cost prohibited at this time
  - “B” priority – replace vehicles with over 100,000 miles - Clerk to write a follow-up that this is cost prohibited at this time
  - “B” priority – ensure all training records are maintained separately from personnel files - status

### Department Reports:

- Police
  - Activities for the past month
  - report highlights
  - Status of VPN – Scott Lucey
- DPW
  - Activities for the past month
  - Tire Pickup
  - Paving of Route 22 and 372
  - Remediation of flooding at 6 Avenue A - status
- Main Street Pedestrian Project (Rick Lederer-Barnes – follow-up)
  - Progress report on submitting the final grant paperwork
- Fire Department
  - Report
- Attorney
  - Report
  - Ackley Building
    - Need to get estimates for stabilization or demolition as soon as possible
    - Bill Cottrell went through the building and determined it could not be stabilized. He is drawing up the bid document for demolition estimates – cost \$6000 – Report Rick Lederer-Barnes

- Discussion – where is the money coming from Mr. Cottrell's work?  
Transfer of funds for initial \$3,000 payment
  - Discussion – how will the Village pay for the demolition
  - Report on Washington County assistance – Report Val Reagan
- Clerk
  - Clerk's report
  - Village office voice mail message - status
- Youth
  - Report highlights
  - Youth Commission expenditures – correction of Village accounting, accept the repayment plan
    - Payment made at the end of last fiscal year - status
    - Motion to accept the repayment plan as presented
  - walking program proposal – on hold for 6 months
- Assessor
  - Report highlights
- Historian
  - Report highlights
- Zoning Enforcement
  - Report highlights
  - Sign Zoning – non-conforming signs have a sunset date in 2014
    - Still need to rewrite the sign portion of the zoning – anyone want to lead that project?
  - Review of fee schedule for an interpretation of the Zoning Law – currently \$100
- Library
  - Report highlights
- Zoning Board of Appeals
  - Report highlights
  - Historic Building Ordinance - Alan
- Planning Board
  - Report highlights

#### Projects:

- Economic Development
- Personnel Manual
- 204 HUD funding for home repair – need Board member to follow-up
- National Grid tree replacement project – 10,000 Trees
  - Scott Lucey has gathered material

#### Correspondence

- In packet – highlights

#### Old Business

- Three old grants that need to be finalized
  - Fire Department Grant – Bethany
  - Skate Park – Bethany, and Naomi
  - Street Signs – Bethany, Rick and Sarah Ashton
- Jerome Drive

- follow up to previous request for assistance
- Girl Scouts Sidewalk Project
  - Need Board member to follow-up
- Monolith Solar
- Historic Hudson-Hoosic Partnership
- Lakes to Locks
  - Placement of kiosk – email attached
- New York State Department of Environmental Conservation
  - Solar Energy Development at Closed Landfills - EPA offering free feasibility studies to municipalities who have landfill sites that have the potential to support renewable energy systems, responded yes to the feasibility study.
    - Board member needed to follow-up on feasibility study

## Proposed changes to the Village of Cambridge Zoning Law – August 19, 2013

TABLE OF CONTENTS, make the following changes on Page 2:

SECTION 7.06 HOME OCCUPATION: LEVEL 1 .....	
SECTION 7.07 HOME OCCUPATION: LEVEL 2 .....	
<del>SECTION 7.06</del> SECTION 7.08 MOBILE HOMES .....	
<del>SECTION 7.07</del> SECTION 7.09 CHICKENS.....	

ARTICLE I. DEFINITIONS, Section 1.01 Definitions, make the following change on Page 10:

Livestock: Animals kept for propagation or the creation of products, for human or animal consumption, or for any purpose including as pets, such as but not limited to horses, dairy and beef cattle, pigs, sheep, goats, deer, llamas, alpacas, emus, ostriches, ~~chickens~~, ducks, geese, rabbits, and similar animals and birds.

ARTICLE V. USE REGULATIONS, Section 5.12 Standards for Certain Uses Requiring Special Use Permits, make the following on Page 29:

~~B. Home Occupations: Level 2—are considered Business Uses and are permitted by Special Use Permit in the RT, VR, and RR districts in existing and new homes, in outbuildings and in garages, subject to site plan approval and the following criteria and standards:~~

~~1. All home occupations shall:~~

- ~~a. Be conducted by a resident of the lot;~~
- ~~b. Be compatible with the other uses allowed in the district;~~
- ~~c. Maintain the character of the neighborhood;~~
- ~~d. Ensure the peace, privacy, quiet, and dignity of the area; and~~
- ~~e. Avoid excessive noise, traffic, nuisance, fire hazard, and other adverse effects of business uses.~~

~~2. Home Occupations Level 2 shall be subject to a Special Use Permit, Site Plan approval, and the following criteria and standards:~~

- ~~a. Home occupations shall be limited to two (2) per lot.~~
- ~~b. Home occupations shall be incidental and secondary to the use of a dwelling unit for residential purposes. Such uses shall occupy an area no greater than fifty percent (50%) of the gross habitable area of the lot. The space occupied by the home occupation itself does not necessarily have to be in the habitable area.~~
- ~~c. Each home occupation shall have only one sign which shall not exceed two (2) square feet.~~
- ~~d. Home occupations shall allow no more than two (2) non-resident assistants, interns, or employees at any one time per home occupation.~~

ARTICLE VII. GENERAL REGULATIONS, make the following changes on Page 43:

Section 7.06 Home Occupation: Level 1

Section 7.07 Home Occupations: Level 2

*A. Home Occupation: Level 2* are considered Business Uses and are permitted in the MU and GC districts and are permitted by Special Use Permit in the RT, VR, and RR districts in existing and new homes, in outbuildings and in garages, subject to site plan approval and the following criteria and standards.

1. All home occupations shall:

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- c. Maintain the character of the neighborhood;
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2. Home Occupations Level 2 shall be subject to a Special Use Permit, Site Plan approval, and the following criteria and standards:

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~~Section 7.06~~ Section 7.08 Mobile Homes

and make the following change on Page 44: ~~Section 7.07~~ Section 7.09 Chickens

ARTICLE IX. SITE PLAN REVIEW, Section 9.02 Site Plan Review and Approval Procedure make the following changes on Page 54 - ~~C. B., D. C., E. D.~~ and make the following changes on page 55 ~~F. E., G. F., and H. G.~~

ARTICLE X. SPECIAL USE PERMITS, Section 10.01 Special Use Permit Review, Subsection B. Make the following change on Page 61– “All applications must comply with the following standards. Additional standards for certain uses that require a special use permit are found in ~~Article IV~~ Article V, Section 5.12.”

APPENDIX A Allowable Use Groups Chart, make the following changes on Page 92:

Nursing Home RT ~~X~~ SP

Nursing Home VR ~~X~~ SP.

APPENDIX C Off Street Parking Table, make the following changes on Page 95:

Nursing Home MU ~~X~~ min. 1 per 5 beds and 0.5 per employee to max. 0.5 per bed and 1 per employee

Nursing Home GC ~~.5 min. to 1 max. per unit~~ min. 1 per 5 beds and 0.5 per employee up to max. 0.5 per bed and 1 per employee

Nursing Home RT ~~NA~~ min. 1 per 5 beds and 0.5 per employee up to max. 0.5 per bed and 1 per employee

Nursing Home VR ~~NA~~ min. 1 per 5 beds and 0.5 per employee up to max. 0.5 per bed and 1 per employee

Nursing Home RR ~~.5 min. to 1 max. per unit~~ min. 1 per 5 beds and 0.5 per employee up to max. 0.5 per bed and 1 per employee

7. LIABILITY

**7.1 Indemnity:**

(b) Village of Greenwich shall assume liability for, defend against, indemnify and hold the Village of Cambridge harmless for all costs, claims, or damages for injury to person or property caused by any employee or law enforcement official of the Village of Greenwich when such incident or incidents occur within the scope of their duties arising out of the performance of this Agreement.

VILLAGE OF CAMBRIDGE

DEPT. OF PUBLIC WORKS

DPW SUPT. Michael J Telford

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**REPORT FOR THE MONTH OF AUGUST 2013 MAN HOURS.**

1. Street Maintenance	182	2. Building & Grounds	117
3. Brush & Leaves	37	4.	
5. Equipment Maint.	50	6. Sidewalk	231

Full time hrs. 302

Part time hrs. 315

OVER TIME HOURS 0

**TRUCK MILEAGE 2013**

2011 DODGE	Start 19213	Finish 21753	Total 2540
2011 INT	Start 5696	Finish 6362	Total 666
93 INT	Start 117871	Finish 118536	Total 665
78 MACK	Start 230602	Finish 230831	Total 229

**EQUIPMENT HOURS 2013**

Loader	Start 7281	Finish 7440	Total 159
Tractor	Start 2651	Finish 2889	Total 238
Sweeper	Start 4999	Finish 4999	Total 00
Washer	Start 1169	Finish 1179	Total 10

**FUELS USED 2013**

Gasoline DPW 65  
White Creek Highway Dept. Gasoline 94 gal  
Town of Cambridge Gasoline 92 gal  
Cambridge Fire Dept. Gasoline 00 gal  
Diesel DPW 95 gal  
Diesel Cambridge Fire Dept. 21 gal



# **MONTHLY REPORT**

## **AUGUST-2013**

### **VILLAGE OF CAMBRIDGE D.P.W**

600ft of sidewalk has been replaced 300ft on south park street and 300ft on west main street between academy an myrtle ave.

All stumps has been removed by Washington County DPW it took a four day total to do all of them.

Various drains an water catch basins has been repaired on main st before paving starts.

Village DPW has worked with the town of Cambridge on many road projects.

Village DPW went to the village of Salem to help construct new cross walks an sidewalk.

Repairs are being made to our 1962 leaf machine.

A section of brush was cut on north union st between spring st an main st.

Spring valley In also had a full removal of brush both east an west end.

## VILLAGE HISTORIAN REPORT – AUGUST 2013

### *Records Center Operation:*

- (1) Worked on six more boxes, checking contents, making lists for the Arrangement & Description Binder which will make accessing records easier.
- (2) Spent considerable time researching the requests received in August and replied to all the emails received.
- (3) One item transferred to the Records Center from the Village Clerk.
- (4) Researched the number of boxes that contain photographs; estimate 40 boxes. This would be a future organization project.

### *Records Management Policies and Procedures*

The Records Management Policy and Procedures Manual (as recommended by the NYS Archives) is available for anyone wishing to view it.

In addition, the Access Binder is also available. This is the binder that lists all our holdings in the Records Center for research by the public.

### *Public Access:*

1. Email request to research Wait family history
2. Email request to research family history 1800s
3. Email request to research ancestors 1800s
4. Phone message re birth certificate mid-1800s
5. Email request for history of the area

Mary Anne McAvoy  
Village Historian

Dated August 30, 2013

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Brian McKay  
Zoning Enforcement Officer  
September 3, 2013

**ZEO REPORT**

<b>NAME</b>	<b>ADDRESS</b>	<b>PERMIT</b>
D. Owen	38-40 East Main Street	Approved LRCC#1-For parking area and site work
P. & A. Tondes	5 Spring Street	Approved LRCC#2-For front porch replacement
T. Kline	30 North Park Street	Chicken-Renewed
C. Kibbe	20 Avenue A	Chicken-Renewed

Fence at 20 North Union Street encroaches onto 16/18 North Union Street and is therefore not compliant. Discussed with owner a solution to bring the fence into compliance.

Received a complaint regarding the sign of Golden Image at 13 West Main Street. The owner did not have a sign permit. E-mailed them a Zoning Application Form along with the Zoning laws regarding signs.

I was asked about zoning laws pertaining to buried propane tanks by J. Goldstone and informed him that a Zoning Permit was required.

Met with J. Goldstone regarding a possible addition to the Presbyterian Church that appears to encroach onto the right of way of Park Place. I informed him a Zoning Permit would be required for an addition to the Church and that he contact his surveyor or lawyer regarding the building in a right of way.

Contacted Common Sense Farm, The Farmers Market and Peewee Football about their signs being in violation of the village zoning laws. All three are in the process of complying or have already removed said signs.

# STATE OF NEW YORK DEPARTMENT OF PUBLIC SERVICE

THREE EMPIRE STATE PLAZA, ALBANY, NY 12223-1350

[www.dps.ny.gov](http://www.dps.ny.gov)

## PUBLIC SERVICE COMMISSION

GARRY A. BROWN

*Chairman*

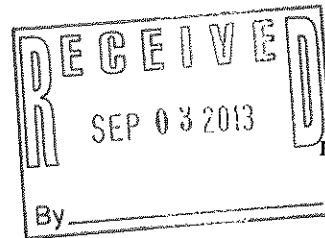
PATRICIA L. ACAMPORA

GREG C. SAYRE

DIANE X. BURMAN

AUDREY ZIBELMAN

*Commissioners*



PETER McGOWAN  
*General Counsel*

KATHLEEN H. BURGESS  
*Secretary*

August 26, 2013

Dear Consumer Leader:

I am writing to ask your help in raising awareness of the Lifeline Discount Telephone Service Program and encouraging eligible consumers to enroll. Lifeline Discount Telephone Service is a program designed to make basic telephone service more affordable for income-eligible consumers.

Consumers qualify for Lifeline by participating in one of a number of federal assistance programs OR by having income at or below 135% of the federal poverty guidelines. Recently, the Federal Communications Commission updated its rules governing program eligibility and non-duplication of support to improve program efficiency and ensure those that need support can receive it.

September 9-15, 2013 has been designated as National Telephone Discount Lifeline Awareness Week. The New York State Department of Public Service (DPS) is joining other state agencies, local human service organizations, and local telephone companies to promote Lifeline Awareness Week and focus attention on this important program.

We invite you to spread the word about these programs during Lifeline Awareness Week and throughout the year. We have enclosed a "sample sheet" identifying the materials we have available to assist you in educating your constituents about these programs and encouraging them to enroll. We have also enclosed a self-addressed, postage paid card if you would like to order copies of these free materials.

We ask you to join us in raising awareness of this important program by posting information about it in your offices, distributing information to your staff and consumers you serve, forwarding this information to other organizations in your community that serve low-income consumers, writing an article for a local paper that reaches consumers, and posting a link on your organization's website to the Lifeline page on our [www.AskPSC.com](http://www.AskPSC.com) consumer website. An outreach "toolkit," available on the Web site, provides sample outreach materials that you can download and tailor to meet your needs.

If you have any questions about the Lifeline Program or **Lifeline Awareness Week**, please feel free to contact Lorna Gillings at (518) 474-1788 or at [lorna.gillings@dps.ny.gov](mailto:lorna.gillings@dps.ny.gov). Thank you for your assistance.

Sincerely,

Patrice O'Connor

Utility Consumer Program Specialist

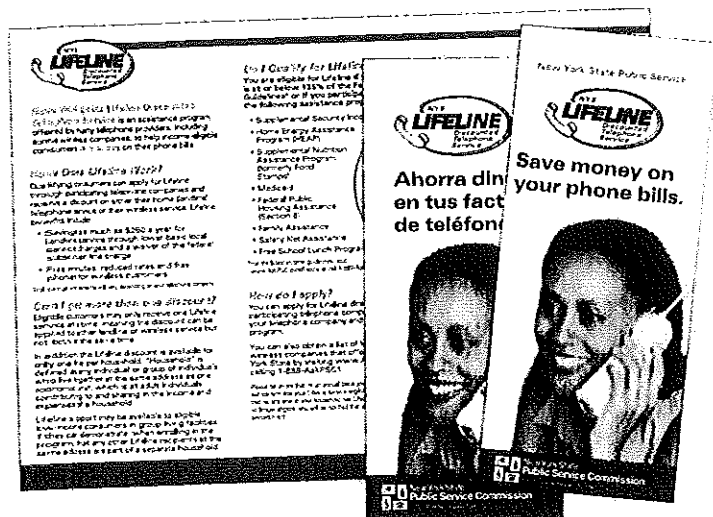




The NYS Lifeline program helps income-eligible consumers stay connected and save money on their monthly telephone bills.

The NYS Public Service Commission has developed outreach materials to assist you in educating consumers about Lifeline and encouraging them to enroll. These tools include a consumer education brochure, as well as partner resource materials, such as posters and tabletop displays. All materials are also available in Spanish.

## PARTNER WITH LIFELINE



**Save Money on Your Phone Bills brochure:** The brochure is designed to educate consumers about the Lifeline program. It provides information on eligibility requirements and how to apply.



**NYS Lifeline tabletop display:** This holder can be placed on a counter or tabletop and loaded with copies of the Lifeline brochure for your constituents to take home with them.



**NYS Lifeline Discounted Service poster and pads:** These promotional materials can be hung on the wall of your office. The poster includes tear-off sheets with contact information that consumers may take for later use. There are three versions to choose from, so you can select the styles that best represent your constituents.

## August 7, 2013 Board Meeting

The Village Board held the Regular Board meeting on Wednesday August 7, 2013 at the Municipal Building meeting room.

Mayor Valerie Reagan opened the meeting at 7:02 PM and led those present in the Pledge of Allegiance to the American Flag. Also in attendance were Trustee Alan Dupuis, Trustee Rick Lederer-Barnes, Trustee Kelly, Trustee Scott Lucey, and Attorney Anthony Jordan.

Motion made by Dupuis, Second by Kelly, RESOLVED: That Shepard Gordon plant a garden around the gazebo at the Library as part of an Eagle Scout Project.

Vote: Reagan, aye; Lederer-Barnes, aye; Dupuis, aye; Kelly, aye; Lucey, aye. Carried: 5-0

Mayor Reagan commented that the Concert Series at the Gazebo in Memorial Park on Sundays had gone well. She also thanked Trustee Kelly for all her hard work and effort on this successful project.

Public Comments: None

### Review of Financial Abstract:

Motion made by Kelly, Second by Dupuis, RESOLVED: To accept the financial abstract for June.

Vote: Reagan, abstain; Lederer-Barnes, aye; Dupuis, aye; Kelly, aye; Lucey, aye. Carried: 4-0-1

Mayor Reagan abstained as she had not looked at the report

Mayor Reagan advised the public of her office hours for the month.

### Financial Plan:

Motion made by Lucey, Second by Lederer-Barnes, RESOLVED: That the Village hire Lester Losaw as a part time Treasurer for the Village from August 7, 2013 to December 31, 2013 per the written agreement. The Village agrees to pay the treasurer a total of \$6,632.75, to be paid bi-weekly, health insurance to be paid monthly for \$2557.08 and two vacation days.

Vote: Reagan, aye; Lederer-Barnes, aye; Dupuis, aye; Kelly, aye; Lucey, aye. Carried: 5-0

Mayor Reagan stated that the current employee manual had Friday listed as pay day and she felt we should not issue checks until Friday. She asked Mr. Losaw what he felt about this, a discussion ensued with staff bringing up that some employees live paycheck to paycheck and that it should be left as is. Mayor Reagan did not feel that a day would make a difference however; Mr. Losaw stated that a Thursday payday was fine with him as checks were done at that point.

Motion made by Lucey, Second by Kelly, RESOLVED: That the Village Boards pay schedule will be the last payroll of the quarter based on the Village fiscal year.

Vote: Reagan, aye; Lederer-Barnes, aye; Dupuis, aye; Kelly, aye; Lucey, aye. Carried: 5-0

Monthly Audit of the bills will be done by Trustee Kelly and Trustee Lucey

Motion made by Lederer-Barnes, Second by Dupuis, RESOLVED: That the Village adopts the Internal Controls Policy as presented.

Vote: Reagan, aye; Lederer-Barnes, aye; Dupuis, aye; Kelly, aye; Lucey, aye. Carried: 5-0

Mayor Reagan stated the Village received a letter stating that payroll withholdings had decreased and were looking for an explanation. The Treasurer and Clerk will look into this and prepare a report to the IRS.

Motion made by Kelly, Second by Dupuis, RESOLVED: That the Village Board accepts the minutes from the June 5, 2013 meeting as presented.

Vote: Reagan, aye; Lederer-Barnes, abstain; Dupuis, aye; Kelly, aye; Lucey, aye. Carried: 4/0/1

Trustee Lederer-Barnes abstained as he was not present for the first part of that meeting

Motion made by Dupuis, Second by Lucey, RESOLVED: That the Village Board accepts the minutes from the July 3, 2013 meeting as presented.

Vote: Reagan, aye; Lederer-Barnes, abstain; Dupuis, aye; Kelly, abstain; Lucey, aye. Carried: 3-0-2

Trustee Lederer-Barnes and Trustee Kelly abstained as they were not at that meeting

Mayor Reagan stated the minutes from the July 17 meeting would be tabled until the September meeting

Trustee Lucey and Lederer-Barnes will be working on the credit card policy but had not yet completed this report. Tabled until the September meeting.

Amendment to the Police Agreement:

The Insurance Company had sent a request to the Village asking that they add a clause in section 7.1B in which if there is a lawsuit in one village the other village not be liable. Mayor Reagan stated she had talked with Attorney Patterson who agreed to represent the Village in the change for a one-time fee of \$250.00. Motion made by Lucey, Second by Kelly, RESOLVED: That the Village retain Attorney Patterson for the purpose of amending the police contract as per request of the Insurance Company to section 7.1B.

Vote: Reagan, aye; Lederer-Barnes, aye; Dupuis, aye; Kelly, aye; Lucey, aye. Carried: 5-0

Chief Bell questioned the Mayor as to why he had not heard of this change and why the Mayor of Greenwich had not been notified. Mayor Reagan stated she felt the Village should have an Attorney in place before beginning any discussions.

HCC Risk Control-

The Board reviewed the proposed changes presented by HCC risk management. Mayor Reagan asked Trustees to follow up with Department Heads to ensure that they had done what they could per the request. Each Trustee will follow up with the department that they are liaison for.

Police Department Report:

A report was in the Board Packet. Motion made by Dupuis, Second by Kelly, RESOLVED: That the Village board accept the resignation of Full Time police officer Britany Bristol with regret from the Cambridge Police Department.

Vote: Reagan, aye; Lederer-Barnes, aye; Dupuis, aye; Kelly, aye; Lucey, aye. Carried: 5-0

Motion made by Lederer-Barnes, Second by Kelly, RESOLVED: That the Village board accept the hiring of Part Time police officer Britany Bristol to the Cambridge Police Department.

Vote: Reagan, aye; Lederer-Barnes, aye; Dupuis, aye; Kelly, aye; Lucey, aye. Carried: 5-0

Motion made by Lucey, Second by Kelly, RESOLVED: That the Police Chief starts the hiring process to fill the Full Time Vacancy.

Vote: Reagan, aye; Lederer-Barnes, aye; Dupuis, aye; Kelly, aye; Lucey, aye. Carried: 5-0

A special Board meeting is scheduled for August 19, 2013 at 10:00 am for approval of the full time police officer.

No other business to come before the Board.

Chief Bell said live scan is all ready to be installed, the room is painted and the installation will be completed soon. Congratulations to Police Officer Ryan Saunders for graduating the Police Academy and for his award for physical fitness.

#### DPW Report:

No Report. Mayor Reagan would like the DPW to do a Tire pick up, Trustee Dupuis spoke with the DPW Superintendent and they will be scheduling a date.

DOT will be paving route 22 by the school beginning Monday and then paving Main Street from stop light to Doc Browns Lane on Route 372.

Main Street pedestrian improvements: Trustee Lederer-Barnes is working with Sarah Ashton to finish up the final paperwork. Motion made by Dupuis, Second by Lederer-Barnes, RESOLVED: That the Village pay balance to Barton and Longuidice.

Vote: Reagan, aye; Lederer-Barnes, aye; Dupuis, aye; Kelly, aye; Lucey, abstain. Carried: 4-0-1

Trustee Lucey abstained as he was not on the board during this time.

#### Fire Department Report:

Fire Department Report is in Board Packet

#### Attorneys Report:

Attorney Jordan stated that Mr. Schroeders time to stabilize the building or present plans for stabilization have passed. The Village now needs to determine if they want to stabilize or demolish the building and submit a cost estimate to the court. Motion made by Lucey, Second by Kelly, RESOLVED: That the Village retain Mr. Cottrell to look at the building and give an opinion as to what can be done with the building, whether to stabilize or demolish.

Vote: Reagan, aye; Lederer-Barnes, aye; Dupuis, aye; Kelly, aye; Lucey, aye. Carried: 5-0

After this step the Board will prepare a bid spec and solicit quotes from contractors.

#### Clerks Report:

A report was in the Board packet. Motion made by Lederer-Barnes, Second by Dupuis, RESOLVED: That the Village Board allow the Clerk to roll over 7.75 hours of comp time until the end of August.

Vote: Reagan, aye; Lederer-Barnes, aye; Dupuis, aye; Kelly, aye; Lucey, aye. Carried: 5-0

Mayor Reagan asked Trustee Kelly to assist with the voicemail in the Clerk's office.

Historian Report: A report was in the Board Packet

Assessors Report: Nothing to Report

Zoning Enforcement Report:

Report was in the Board Packet. A discussion ensued regarding the demolition permits; there is a section in the zoning law that indicated the Village is responsible. The county can handle these permits if the Village decides to do this instead. The Board decided to have the county handle these and the Village will handle any permits that are less than what the County would handle.

Interpretation of the Zoning Law is currently set at \$100.00, the Board feels this is excessive for an interpretation and therefore is removing this fee from the fee schedule.

Library- No Report

Zoning/Planning:

Trustee Dupuis to follow up on the Historic Building Ordinance

Larac:

Trustee Kelly will be closing out this grant.

Economic Development:

Mayor Reagan attended the meeting in which some developers presented an idea for a veteran's home at the old hospital property. She stated it was a very broad proposal and seems to be in the conceptual stages but may be viable if the funding comes in.

National Grid:

Trustee Lucey looked at a program offered by National Grid to replace trees in the Village. This program would reimburse the Village \$50.00 per tree to replace trees or add trees to the Village. He will talk to DPW Superintendent Telford to see if the Village would like to utilize this program.

Motion made by Kelly, Second by Lucey, RESOLVED: That the Village Board accept the proposed Lakes to Locks Passage community resolution.

Vote: Reagan, aye; Lederer-Barnes, aye; Dupuis, aye; Kelly, aye; Lucey, aye. Carried: 5-0

Mayor Reagan stated she had received a letter from the Rescue Squad asking the Village to reconsider the agreement in which the DPW plowed their driveway and they in turn provided emergency shelter in the event it was needed. The Mayor was encouraged to talk to the Superintendent about this as the DPW had issues plowing there before which is part of why the agreement was terminated.

**Zoning:**

The Guest Home property located on South Union Street is currently zoned VR which means the existing property is not an allowable use. The Board has met to determine the best way to address the situation and make it so that the facility is compliant. Trustee Lederer-Barnes explained that by making the Nursing Home and allowable use with a special permit in this district than the home would then be an allowable use. He also stated with the guidelines set on a nursing home for licensing through DOH that he did not see many other properties even being eligible for this. He felt if you change the district to Main Street Mixed Use then if the guest home ever closed there would be a lot of allowable uses that the Board may not necessarily want in there. Mayor Reagan felt it better to change the zoning to a Main Street Mixed Use and then the Board could go back and change it at a later time if the Guest Home were to close. Trustee Lederer-Barnes will draft the proposed language and it will be approved by the Board at the meeting on August 19, 2013. A Special hearing will be held on September 4, 2013 at 7:15 pm with the proposed changes available after the meeting on the 19<sup>th</sup>.

Motion to adjourn at 10:10 pm by Lucey, Second by Dupuis

Vote: Reagan, aye; Lederer-Barnes, aye; Dupuis, aye; Kelly, aye; Lucey, aye. Carried: 5-0

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Bethany L. Witham, Clerk

The Village Board held a Special Board meeting on Monday August 19, 2013 at the Village Office.

Mayor Valerie Reagan opened the meeting at 10:05 AM. Also in attendance were Trustee Sara Kelly, Trustee Lederer-Barnes, and Trustee Scott Lucey.

The purpose of this meeting was to review the zoning changes, hire a Full time Police officer, and appoint Sergeant Tefft as a permanent Sergeant.

The Mayor Stated we would forego the pledge.

Motion was made by Kelly, Second by Lucey, RESOLVED: That the Village of Cambridge hire Trisha Jansen as a full time Police Officer for the Cambridge Police Department effective 8/19/13 pending sucesful completion of her Physical and Physical Agility Test.

Vote: Reagan, aye; Lederer-Barnes, aye; Kelly, aye; Lucey, aye. Motion Carried: 4-0

Motion was made by Lucey, Second by Kelly, RESOLVED: That the Village Board appoints Sergeant Jason Tefft as permanent Sergeant effective 8/19/13.

Vote: Reagan, aye; Lederer-Barnes, aye; Kelly, aye; Lucey, aye. Motion Carried: 4-0

Motion was made by Lederer-Barnes, Second by Lucey, RESOLVED: That the Village Board accept the proposed changes to the Village Zoning Law with the revisions discussed.

Vote: Reagan, aye; Lederer-Barnes, aye; Kelly, aye; Lucey, aye. Motion Carried: 4-0

Motion to Adjourn the Meeting at 10:54 pm by Kelly, Second by Lederer-Barnes

Vote: Reagan, aye; Lederer-Barnes, aye; Kelly, aye; Lucey, aye. Motion Carried: 4-0

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Bethany L. Witham, Clerk

# VILLAGE OF CAMBRIDGE

*Abstract Of Vouchers - "Unpaid" - For the period: 8/5/2013 thru 9/4/2013*

<i>Inv. Date</i>	<i>Inv. No.</i>	<i>Supplier</i>	<i>Amount</i>	<i>Voucher #</i>	<i>Description</i>	<i>GL Number / Name</i>
<b>GEN FUND A</b>						
9/4/2013	1186.001	BARTON & LOGUIDICE,	\$32,892.09	2013-752	Invoice # 14	000380.01.004.06 380 - Accounts Receivable GEN FUND A C/E Freight Yard Project
		Sub-Total	\$32,892.09			
9/4/2013	8755-ID=44000	CARQUEST OF BENNIN	\$72.00	2013-741	Motor Treatment	051104.01.004.00 5110.4 - General Repairs CE GEN FUND A C/E
9/4/2013	8755-ID=44000	CARQUEST OF BENNIN	\$3.59	2013-741	Marker Lamp	051104.01.004.00 5110.4 - General Repairs CE GEN FUND A C/E
		Sub-Total	\$75.59			
8/21/2013	1001	CLARK, HENRY SR.	\$300.00	2013-696	1 Load topsoil	051104.01.004.00 5110.4 - General Repairs CE GEN FUND A C/E
		Sub-Total	\$300.00			
8/21/2013	124064	COUNTRY POWER PRO	\$102.72	2013-695	Freight	031204.01.000.00 3120.4 - Police & Constable CE GEN FUND A
		Sub-Total	\$102.72			
9/4/2013	28451	CURTIS FEED & FARM S	\$48.45	2013-753	Grass seed	051104.01.004.00 5110.4 - General Repairs CE GEN FUND A C/E
		Sub-Total	\$48.45			
9/4/2013	2629	DEMPSEY'S DIESEL & A	\$33.40	2013-748	2013 Taurus	031204.01.004.00 3120.4 - Police & Constable CE GEN FUND A C/E
9/4/2013	2629	DEMPSEY'S DIESEL & A	\$45.40	2013-748	2010 Crown Victoria	031204.01.004.00 3120.4 - Police & Constable CE GEN FUND A C/E
9/4/2013	2629	DEMPSEY'S DIESEL & A	\$33.40	2013-748	2011 Crown Victoria	031204.01.004.00 3120.4 - Police & Constable CE GEN FUND A C/E
		Sub-Total	\$112.20			
8/21/2013	08072013	EARTH WASTE & META	\$72.00	2013-699	Transfer Station Chsrge	081604.01.004.00 8160.4 - Refuse/Garbage CE GEN FUND A C/E
		Sub-Total	\$72.00			
9/4/2013	78354	FORT MILLER CO, INC	\$180.00	2013-736	Donut stock	051104.01.004.00 5110.4 - General Repairs CE GEN FUND A C/E
		Sub-Total	\$180.00			
9/4/2013	3120398	KIMBALL MIDWEST	\$31.10	2013-742	Pin	051104.01.004.00 5110.4 - General Repairs CE GEN FUND A C/E
9/4/2013	3120398	KIMBALL MIDWEST	\$4.47	2013-742	Washer	051104.01.004.00 5110.4 - General Repairs CE GEN FUND A C/E
9/4/2013	3120398	KIMBALL MIDWEST	\$22.80	2013-742	Mini Bulb	051104.01.004.00 5110.4 - General Repairs CE GEN FUND A C/E
9/4/2013	3120398	KIMBALL MIDWEST	\$5.20	2013-742	Mini Bulb	051104.01.004.00 5110.4 - General Repairs CE GEN FUND A C/E



Inv. Date	Inv. No.	Supplier	Amount	Voucher #	Description	GL Number / Name
		Sub-Total	\$63.57			
8/23/2013	6254	MIKE'S WELDING & REP	\$635.00	2013-704	Labor	5110.4 - General Repairs CE GEN FUND A C/E
8/23/2013	6254	MIKE'S WELDING & REP	\$60.00	2013-704	Parts	5110.4 - General Repairs CE GEN FUND A C/E
		Sub-Total	\$695.00			
8/28/2013	TC8-2013	NATIONAL GRID	\$1,970.86	2013-715	Electric Service for Traffic	5182.4 - Street Lighting CE GEN FUND A C/E
9/4/2013	TC2-8-2013	NATIONAL GRID	\$76.10	2013-751	Traffic Control Services	5182.4 - Street Lighting CE GEN FUND A C/E
8/23/2013	Clerk8-2013	NATIONAL GRID	\$1,227.18	2013-711	Electric Charges for July	1620.4 - Buildings CE GEN FUND A C/E Utilities-Electricity
8/23/2013	DPW8-2013	NATIONAL GRID	\$543.67	2013-714	Electric Charges 7/19 to	5110.4 - General Repairs CE GEN FUND A C/E
8/23/2013	CFD8-2013	NATIONAL GRID	\$581.30	2013-712	Electric Charges for 7/2	3410.4 - Fire Protection CE GEN FUND A C/E
8/23/2013	CW8-2013	NATIONAL GRID	\$44.58	2013-710	Electric Chrges for July	7110.4 - Parks CE GEN FUND A C/E
		Sub-Total	\$4,543.69			
8/21/2013	905459089-109	NEXTEL PARTNERS INC	\$142.77	2013-701	Phone Charges DPW	5110.4 - General Repairs CE GEN FUND A C/E
8/21/2013	905459089-109	NEXTEL PARTNERS INC	\$213.21	2013-701	Police Phone Charges	3120.4 - Police & Constable CE GEN FUND A C/E Utilities-Telephone
8/21/2013	905459089-109	NEXTEL PARTNERS INC	\$64.66	2013-701	Clerks Phone Charges	1325.4 - Treasurer, Other GEN FUND A C/E
		Sub-Total	\$420.64			
9/4/2013	449636	NOBLE ACE HARDWAR	\$0.90	2013-749	Clerk	1325.4 - Treasurer, Other GEN FUND A C/E
9/4/2013	449636	NOBLE ACE HARDWAR	\$46.11	2013-749	Police	3120.4 - Police & Constable CE GEN FUND A
9/4/2013	449636	NOBLE ACE HARDWAR	\$404.16	2013-749	DPW	5110.4 - General Repairs CE GEN FUND A C/E Parts-Repairs
		Sub-Total	\$451.17			
9/4/2013	75917B	NORTH COUNTRY AUT	\$6.50	2013-750	Recycle Charge	5110.4 - General Repairs CE GEN FUND A C/E
9/4/2013	75917B	NORTH COUNTRY AUT	\$486.00	2013-750	Radiator Repair	5110.4 - General Repairs CE GEN FUND A C/E
		Sub-Total	\$492.50			
8/21/2013	2013-2014	NYS ASSOC OF CITY& V	\$50.00	2013-702	Yearly Dues	1325.4 - Treasurer, Other GEN FUND A C/E
		Sub-Total	\$50.00			
9/4/2013	C21197	Personnel Concepts	\$7.95	2013-727	Shipping	1325.4 - Treasurer, Other GEN FUND A C/E
9/4/2013	C21197	Personnel Concepts	\$42.95	2013-727	New York SS1 Labor La	1325.4 - Treasurer, Other GEN FUND A C/E
		Sub-Total	\$50.90			

<i>Inv. Date</i>	<i>Inv. No.</i>	<i>Supplier</i>	<i>Amount</i>	<i>Voucher #</i>	<i>Description</i>	<i>GL Number / Name</i>
9/4/2013	49091863	PITNEY BOWES	\$33.84	2013-735	Balance on account	013254.01.004.00 1325.4 - Treasurer, Other GEN FUND A C/E
		Sub-Total	\$33.84			
9/4/2013	375044	Ray Energy	\$1,691.68	2013-743	Regular Ethanol Gasolin	051104.01.004.00 5110.4 - General Repairs CE GEN FUND A C/E
9/4/2013	5760257	Ray Energy	\$643.18	2013-747	Regular Ethanol Gasolin	051104.01.004.00 5110.4 - General Repairs CE GEN FUND A C/E
9/4/2013	5760257	Ray Energy	\$8.00	2013-747	Tank Maintnence	051104.01.004.00 5110.4 - General Repairs CE GEN FUND A C/E
		Sub-Total	\$2,342.86			
9/4/2013	8-2013	SICA PHILIP	\$46.20	2013-732	Postage Reimbursemen	011104.01.004.27 1110.4 - Justices CE GEN FUND A C/E Postage
		Sub-Total	\$46.20			
9/4/2013	13-4604	SM Gallivan LLC	\$272.00	2013-744	FOB Topsoil	051104.01.004.00 5110.4 - General Repairs CE GEN FUND A C/E
		Sub-Total	\$272.00			
8/21/2013	70000758840	STAPLES CONTRACT &	\$10.78	2013-703	Clerks Office	013254.01.004.00 1325.4 - Treasurer, Other GEN FUND A C/E
8/21/2013	70000758840	STAPLES CONTRACT &	\$59.99	2013-703	Planning/Zoning	080104.01.004.00 8010.4 - Zoning CE GEN FUND A C/E
		Sub-Total	\$70.77			
9/4/2013	33576	THE EAGLE NEWSPAPE	\$24.00	2013-721	Zoning Law Public Heari	013254.01.004.00 1325.4 - Treasurer, Other GEN FUND A C/E
		Sub-Total	\$24.00			
9/4/2013	CFD8-2013	Time Warner Business CI	\$82.10	2013-723	Fire Department Phone	034104.01.004.00 3410.4 - Fire Protection CE GEN FUND A C/E
9/4/2013	DPW8-2013	Time Warner Business CI	\$82.10	2013-724	DPW Phone charges	051104.01.004.00 5110.4 - General Repairs CE GEN FUND A C/E
9/4/2013	8-2013	Time Warner Business CI	\$216.56	2013-725	Clerk	013254.01.004.00 1325.4 - Treasurer, Other GEN FUND A C/E
9/4/2013	8-2013	Time Warner Business CI	\$271.48	2013-725	Police	031204.01.004.00 3120.4 - Police & Constable CE GEN FUND A C/E
9/4/2013	8-2013	Time Warner Business CI	\$166.66	2013-725	Judge	011104.01.004.42 1110.4 - Justices CE GEN FUND A C/E Utilties-Telephone
		Sub-Total	\$818.90			
8/21/2013	2799221	UNIFIRST CORPORATIO	\$69.32	2013-693	2804718	051104.01.004.00 5110.4 - General Repairs CE GEN FUND A C/E
8/21/2013	2799221	UNIFIRST CORPORATIO	\$102.07	2013-693	2801981	051104.01.004.00 5110.4 - General Repairs CE GEN FUND A C/E
9/4/2013	2812797	UNIFIRST CORPORATIO	\$69.32	2013-746	2812797	051104.01.004.00 5110.4 - General Repairs CE GEN FUND A C/E
9/4/2013	2812797	UNIFIRST CORPORATIO	\$75.17	2013-746	2815527	051104.01.004.00 5110.4 - General Repairs CE GEN FUND A C/E
9/4/2013	2812797	UNIFIRST CORPORATIO	\$69.32	2013-746	2818222	051104.01.004.00 5110.4 - General Repairs CE GEN FUND A C/E
8/21/2013	2799221	UNIFIRST CORPORATIO	\$69.32	2013-693	2799221	051104.01.004.00 5110.4 - General Repairs CE GEN FUND A C/E
8/21/2013	2799221	UNIFIRST CORPORATIO	\$69.32	2013-693	2810078	051104.01.004.00 5110.4 - General Repairs CE GEN FUND A C/E

<i>Inv. Date</i>	<i>Inv. No.</i>	<i>Supplier</i>	<i>Amount</i>	<i>Voucher #</i>	<i>Description</i>	<i>GL Number / Name</i>
9/4/2013	2812797	UNIFIRST CORPORATIO	\$69.32	2013-746	2820891	051104.01.004.00 5110.4 - General Repairs CE GEN FUND A C/E
8/21/2013	2799221	UNIFIRST CORPORATIO	\$69.32	2013-693	2807396	051104.01.004.00 5110.4 - General Repairs CE GEN FUND A C/E
		Sub-Total	\$662.48			
8/21/2013	7-2013	VILLAGE OF GREENWIC	\$30.99	2013-697	1 Gallon Flat Latex Wall	031204.01.004.00 3120.4 - Police & Constable CE GEN FUND A C/E
		Sub-Total	\$30.99			
8/23/2013	31407	WASHINGTON CO TREA	\$1,565.45	2013-705	Fuel for July 2013	031204.01.004.00 3120.4 - Police & Constable CE GEN FUND A C/E
		Sub-Total	\$1,565.45			
8/21/2013	2013-2014	WASHINGTON COUNTY	\$21,792.00	2013-698	Workers Compensation	090408.01.008.00 9040.8 - Workers Comp GEN FUND A EMPLOYEE BENEFITS
		Sub-Total	\$21,792.00			
8/23/2013	90434	WEL-DUN INC	\$44.62	2013-706	Cooler Rental	016204.01.004.00 1620.4 - Buildings CE GEN FUND A C/E
		Sub-Total	\$44.62			
9/4/2013	602996	WM. E. DAILEY'S INC	\$40.00	2013-739	Fuel Surcharge	054104.01.004.00 5410.4 - Sidewalks, Other GEN FUND A C/E
9/4/2013	60416	WM. E. DAILEY'S INC	\$5.34	2013-738	Price Adjustment	051104.01.004.00 5110.4 - General Repairs CE GEN FUND A C/E
9/4/2013	60416	WM. E. DAILEY'S INC	\$247.00	2013-738	Type 7 Top	051104.01.004.00 5110.4 - General Repairs CE GEN FUND A C/E
9/4/2013	605359	WM. E. DAILEY'S INC	\$498.75	2013-740	Concrete	054104.01.004.00 5410.4 - Sidewalks, Other GEN FUND A C/E
9/4/2013	605359	WM. E. DAILEY'S INC	\$20.00	2013-740	Fuel Surcharge	054104.01.004.00 5410.4 - Sidewalks, Other GEN FUND A C/E
9/4/2013	602996	WM. E. DAILEY'S INC	\$807.50	2013-739	Concrete	054104.01.004.00 5410.4 - Sidewalks, Other GEN FUND A C/E
9/4/2013	602996	WM. E. DAILEY'S INC	\$68.00	2013-739	Fibers	054104.01.004.00 5410.4 - Sidewalks, Other GEN FUND A C/E
9/4/2013	601909	WM. E. DAILEY'S INC	\$1,187.50	2013-734	Concrete	054104.01.004.00 5410.4 - Sidewalks, Other GEN FUND A C/E
9/4/2013	601924	WM. E. DAILEY'S INC	\$461.09	2013-733	Shoulder Stone	054104.01.004.00 5410.4 - Sidewalks, Other GEN FUND A C/E
9/4/2013	601909	WM. E. DAILEY'S INC	\$40.00	2013-734	Fuel Surcharge	054104.01.004.00 5410.4 - Sidewalks, Other GEN FUND A C/E
9/4/2013	601909	WM. E. DAILEY'S INC	\$100.00	2013-734	Fibers	054104.01.004.00 5410.4 - Sidewalks, Other GEN FUND A C/E
9/4/2013	601924	WM. E. DAILEY'S INC	\$437.76	2013-733	Shoulder Stone	054104.01.004.00 5410.4 - Sidewalks, Other GEN FUND A C/E
9/4/2013	605359	WM. E. DAILEY'S INC	\$42.00	2013-740	Fibers	054104.01.004.00 5410.4 - Sidewalks, Other GEN FUND A C/E
		Sub-Total	\$3,954.94			
<b>Total</b>			<b>\$72,209.57</b>			

#### YOUTH FUND

8/21/2013	82	CAMBRIDGE VALLEY R	\$30.00	2013-694	American Heart Associa	073104.02.004.00 7310.4 - Youth Programs CE YOUTH FUND C/E
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Wednesday, September 04, 2013

Inv. Date	Inv. No.	Supplier	Amount	Voucher #	Description	GL Number / Name
			Sub-Total	\$30.00		
			Total	\$30.00		
<u>PUB LIB FUND L</u>						
9/4/2013	3018926689	BAKER & TAYLOR	\$163.67	2013-730	Books and Periodicles	074104.11.004.18 7410.4 - Library CE PUB LIB FUND L C/E Books, Periodicals & AV
9/4/2013	3018926689	BAKER & TAYLOR	\$214.16	2013-730	Books and Periodicles	074104.11.004.18 7410.4 - Library CE PUB LIB FUND L C/E Books, Periodicals & AV
9/4/2013	3018926689	BAKER & TAYLOR	\$31.73	2013-730	Books and Periodicles	074104.11.004.18 7410.4 - Library CE PUB LIB FUND L C/E Books, Periodicals & AV
9/4/2013	3018926689	BAKER & TAYLOR	\$208.20	2013-730	Books and Periodicles	074104.11.004.18 7410.4 - Library CE PUB LIB FUND L C/E Books, Periodicals & AV
9/4/2013	3018926689	BAKER & TAYLOR	\$58.94	2013-730	Books and Periodicles	074104.11.004.18 7410.4 - Library CE PUB LIB FUND L C/E Books, Periodicals & AV
			Sub-Total	\$676.70		
8/21/2013	CNN117043	ELECTRONIC BUSINES	\$74.06	2013-700	Black & White Copies	074104.11.004.28 7410.4 - Library CE PUB LIB FUND L C/E Supplies-Office
			Sub-Total	\$74.06		
9/4/2013	2197511	GAYLORD BROS INC	\$181.06	2013-726	Offie Supplies	074104.11.004.28 7410.4 - Library CE PUB LIB FUND L C/E Supplies-Office
			Sub-Total	\$181.06		
9/4/2013	490186	MICROMARKETING	\$37.99	2013-729	Books and Periodicles	074104.11.004.18 7410.4 - Library CE PUB LIB FUND L C/E Books, Periodicals & AV
			Sub-Total	\$37.99		
8/23/2013	L8-2013	NATIONAL GRID	\$1,645.06	2013-713	Electric Charges for 7/2	074104.11.004.40 7410.4 - Library CE PUB LIB FUND L C/E Utilities-Electricity
			Sub-Total	\$1,645.06		
9/4/2013	CAM2013-07	SOUTHERN ADIRONDA	\$382.66	2013-728	Joint Automation Project	074104.11.004.19 7410.4 - Library CE PUB LIB FUND L C/E System Operating Cost
			Sub-Total	\$382.66		
8/21/2013	70000758840	STAPLES CONTRACT &	\$49.99	2013-703	Library Charges	074104.11.004.28 7410.4 - Library CE PUB LIB FUND L C/E Supplies-Office
			Sub-Total	\$49.99		
9/4/2013	890	STAPLES CREDIT PLAN	\$17.74	2013-745	Rubberbands	074104.11.004.28 7410.4 - Library CE PUB LIB FUND L C/E Supplies-Office
			Sub-Total	\$17.74		
9/4/2013	8-2013	TARGET	\$137.65	2013-737	Supplies	074104.11.004.28 7410.4 - Library CE PUB LIB FUND L C/E Supplies-Office
			Sub-Total	\$137.65		

<i>Inv. Date</i>	<i>Inv. No.</i>	<i>Supplier</i>	<i>Amount</i>	<i>Voucher #</i>	<i>Description</i>	<i>GL Number / Name</i>
9/4/2013	L8-2013	Time Warner Business CI	\$42.15	2013-722	Library Phone charges	074104.11.004.42 7410.4 - Library CE PUB LIB FUND L C/E Utilities-Telephone
		Sub-Total	\$42.15			
9/4/2013	Aug2013	WAL-MART BUSINESS	\$74.40	2013-731	Books and Periodicals	074104.11.004.18 7410.4 - Library CE PUB LIB FUND L C/E Books, Periodicals & AV
		Sub-Total	\$74.40			
<b>Total</b>			<b>\$3,319.46</b>			
<b>Grand Total</b>			<b>\$75,559.03</b>			

I hereby certify that the vouchers listed on this abstract for this period consisting of these attached pages were audited and allowed in the amounts shown. Authorization is hereby given and direction is made to pay each of the claimants the amount opposite his name.

Authorized Official	Date
Authorized Official	Authorized Official
Authorized Official	Authorized Official
Authorized Official	Authorized Official